



Central Marin Police Authority
Staff Report

TO: Police Council

FROM: Michael A. Norton, Chief of Police

DATE: November 2, 2017

RE: Insurance Fund Activity –July 1, 2017 to September 30,2017

ACTION REQUESTED

None.

SUMMARY AND BACKGROUND

At the August 3, 2017 Central Marin Police Authority Police Council meeting, Police Council directed staff to provide quarterly updates on the status of the Insurance Fund. The purpose of the Insurance Fund is to pay the monthly invoices received from the Bay Cities Joint Powers Insurance Authority. The Bay Cities Joint Powers Insurance Authority insures the Central Marin Police Authority for general liability claims and worker's compensation claims. The self-insured retention (SIR) is \$100,000 for general liability claims and \$150,000 for worker's compensation claims.

The Insurance Fund references account number 105-0040-006-064000 for fiscal year 2017/2018 of the Central Marin Police Authority Budget. The budgeted amount for this account in fiscal year 2017/2018 was \$300,000.00. After the adoption of the fiscal year 2017/2018 budget, account number 105-0040-006-064000 was reallocated into account numbers 114-0099-006-060001 and 114-0099-006-062001 for accounting purposes. Account number 114-0099-006-060001 (\$100,000.00) is designated for general liability claims and account number 114-0099-006-062001 (\$200,000.00) is designated for worker's compensation claims

Between July 1, 2017 to September 30, 2017 the Central Marin Police Authority paid \$89,539 for general liability claims and \$33,072 for worker's compensation claims. The current remaining balance in account number 114-0099-006-060001 (general liability) is \$10,461. The current remaining balance in account number 114-0099-006-062001 (worker's compensation) is \$166,928. Some noteworthy costs during this time period were:



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- **General Liability – 2016/2017**
 - (The labor and costs of these items occurred in fiscal year 2016/2017 but are incurred in fiscal year 2017/2018 due to the billing process involving attorneys and the Insurance Authority)
 - \$29,000 settlement for a vehicle accident
 - \$25,000 in attorney fees for discovery and a settlement conference in a use of force lawsuit
 - \$17,000 in attorney fees for discovery and a settlement conference in a use of force lawsuit

- **General Liability – 2017/2018**

- **Worker’s Compensation – 2017/2018**
 - \$20,000 procedure for 1991 hypertension claim from retired employee

RECOMMENDATION

None, information only.

Respectfully Submitted,

Michael A. Norton
Chief of Police

Attachments:

1. Bay Cities Invoices –July 2017 through September 2017



1750 Creekside Oaks Drive, Suite 200
 Sacramento, CA 95833
 800.541.4591
 916.244.1199 Fax

INVOICE

Bill To
Central Marin Police Authority Attn: Michael Norton 250 Doherty Drive Larkspur, CA 94939

Customer # CE001	Invoice # BCJPIA-2018-0032
Invoice Date 8/29/17	Due Date 10/13/17
Total Due	\$88,767.90

Description	Amount
General Liability Claims July 2017	85,821.72
Workers Compensation Claims July 2017	2,913.50
Workers Compensation Claims July 2017 (TCPA)	32.68
TOTAL AMOUNT DUE	\$88,767.90

Delinquent invoices shall be charged interest at the rate of 10% per annum.
 Invoices delinquent for 30 days after the invoice due date shall be assessed a 1% penalty. An additional penalty of 1% shall be charged on the invoices delinquent for additional 45 days.
 Each part of the calendar month shall be treated as a full month for the purpose of assessing penalties and interest.

BCJPIA Members have the option to pay invoices using Electronic Wire Transfer or ACH.
 For further information go to the BCJPIA website; www.bcjpia.org <<http://www.bcjpia.org>>, and click on the "Electronic Payment" link in the Quick Links section of the Home Page.



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INVOICE

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Customer # CE001	Invoice # BCJPIA-2018-0064
Invoice Date 9/20/17	Due Date 11/4/17
Total Due	\$25,741.55

Description	Amount
General Liability Claims August 2017	2,568.75
Workers Compensation Claims August 2017	2,793.48
Workers Compensation Claims August 2017-TCPA	20,379.32
TOTAL AMOUNT DUE	\$25,741.55

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INVOICE

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Customer # CE001	Invoice # BCJPIA-2018-0114
Invoice Date 10/17/17	Due Date 12/1/17
Total Due	\$8,100.73

Description	Amount
General Liability Claims September 2017	1,148.20
Workers Compensation Claims September 2017	4,229.34
Workers Compensation Claims September 2017-TCPA	2,723.19
TOTAL AMOUNT DUE	\$8,100.73

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