

CENTRAL MARIN POLICE COUNCIL

REGULAR MEETING
TO BE HELD AT
CENTRAL MARIN POLICE AUTHORITY COMMUNITY ROOM
250 DOHERTY DRIVE
LARKSPUR, CA 94939
ON
THURSDAY, NOVEMBER 3, 2016
AT 6:00 P.M.

AGENDA

- I. **ROLL CALL**
- II. **PLEDGE OF ALLEGIANCE**
- III. **OPEN TIME FOR PUBLIC EXPRESSION**

Please Note: Please confine your comments during this portion of the agenda to matters not already on this agenda. The public will be given an opportunity to speak on each agenda item at the time it is called.

- IV. **REPORTS AND COMMENTS**
 - A. **COUNCIL MEMBERS**
 - B. **MANAGEMENT COMMITTEE**
 - C. **CHIEF'S COMMENTS**
 - a. **Introduction of new Captain and Lieutenant**
 - b. **Update on proposed Social Host Ordinance amendments**
- V. **CONSENT CALENDAR**
 - A. **Approval of Minutes: October 3, 2016.**
 - B. **Acknowledge Central Marin Police Authority's Warrant List –September 1-30, 2016.**
 - C. **Resolution 2016/18. Captain Khalili as alternate board members for Bay Cities.**
- VI. **BUSINESS ITEMS**
 - A. **Grant opportunities for community and parent education with regards to youths**
Recommendation: that Council hear, receive presentation and provide direction.
 - B. **Resolution 2016/19. The Central Marin Police Council to set meeting schedule for 2017.**

Recommendation: that Council discuss and approve Resolution 2016/19 on setting a schedule of Regular Police Council meetings for calendar year 2017.

C. Resolution 2016/20. The Central Marin Police Council of the Central Marin Police Authority to authorize the Management Committee to enter into independent contractor agreement for facility manager services.

Recommendation: that Council receive presentation and pass resolution 2016/20 entering into a contract for Facility Manager Services.

VII. ADJOURN TO CLOSED SESSION

Closed session for conference with legal counsel regarding liability claims, Dunnigan v. Central Marin Police Authority

Pursuant to Government Code Section 54956.95

Closed session regarding Public Employee Performance Evaluation – Interim Chief of Police

Pursuant to Government Code Section 54957(b)(1)

The 2016 Central Marin Police Council regular meetings are scheduled to be held on February 4, June 2, September 1, and November 3, 2016 at 6:00 p.m. in the Community Room, 250 Doherty Drive, in Larkspur.

The Central Marin Police Council holds Special Meetings throughout the year as needed.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Central Marin Police Authority Clerk at (415) 927-5150. Notification at least 48 hours prior to the meeting will enable the Authority to make reasonable accommodations to help ensure accessibility to this meeting.

Any writings or documents provided to a majority of the Central Marin Police Council regarding any item on this Agenda are available during normal business hours, for public inspection at the Central Marin Police Authority, 250 Doherty Drive, Larkspur, CA. Any reports that are provided after the posting of this Agenda and prior to the meeting will be made available at this same location simultaneously as it is provided to the Police Council.

I certify that this agenda was posted on or before Monday, October 31, 2016, in full public view and access at least 72 hours prior to the Police Council meeting time in accordance with the Brown Act.

Zaneta Feleo, Authority Clerk
Central Marin Police Authority

CENTRAL MARIN POLICE COUNCIL

HELD AT
CENTRAL MARIN POLICE AUTHORITY BUILDING
250 DOHERTY DRIVE
LARKSPUR, CA 94939
ON
MONDAY, OCTOBER 3, 2016
AT 6:30 P.M.

SPECIAL MEETING MINUTES

ROLL CALL

The Central Marin Police Council Regular Meeting was called to order at 6:31 p.m.

COUNCIL MEMBERS PRESENT:

Diane Furst, Chair/Council Member, Town of Corte Madera
Carla Condon, Council Member, Town of Corte Madera
Larry Chu, Council Member, City of Larkspur
Tom McInerney, Council Member, City of San Anselmo

COUNCIL MEMBERS ABSENT:

Ann Morrison, Vice Chair/Council Member, City of Larkspur
John Wright, Council Member, City of San Anselmo

STAFF PRESENT:

Todd Cusimano, Corte Madera Town Manager
Michael Norton, Interim Chief of Police
Hamid Khalili, Lieutenant
Tom Bertrand, Legal Counsel
Zaneta Feleo, Administrative Assistant

STAFF ABSENT:

Dan Schwarz, Larkspur City Manager
Debbie Stutsman, San Anselmo Town Manager

43 Captain Jim Shirk
44 Theo Mainaris, Lieutenant
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46

47 **PLEDGE OF ALLEGIANCE**

48

49 The Pledge of Allegiance was recited.
50

51

52 **OPEN TIME FOR PUBLIC EXPRESSION**

53

54 Chair Furst asked if any members of the public would like to address the Council, and there
55 were no speakers.

56

57 **REPORTS AND COMMENTS**

58

59 **A. COUNCIL MEMBERS**

60

61 No comments.

62

63 **B. MANAGEMENT COMMITTEE**

64

65 No comments.

66

67 **C. CHIEF'S COMMENTS**

68

69 Interim Chief Norton advised that Administrative Assistant Feleo, Sergeant Legan, and Corporal
70 Mejia have written an eight week leadership course that is in the final stages of being vetted
71 before rolling out the course, hopefully early 2017. This course will give an officer, who would
72 like to promote in the future, an introduction to managerial skill sets he or she will need as a
73 Corporal and above.

74

75 **CONSENT CALENDAR**

76

77 **A. Approval of Minutes: September 1, 2016.**

78

79 **B. Acknowledge Central Marin Police Authority's Warrant List –July 1 to August 31,
2016.**

80

81 ACTION: It was M/S/C (Condon/Chu) to approve the Consent Calendar, which carried by the
82 following vote: 4-0 (Ayes: Chu, Condon, Furst, and McInerney; Noes: None).

83

84 **BUSINESS ITEMS**

A. Resolution No. 2016/17: Adopting a new Police Vehicle Lease Program

85 *Recommendation: that Council hear, receive presentation on the proposed lease program*
86 *with PNC Equipment Finance, LLC and approve Resolution 2016/17 adopting a four (4) year*
87 *lease program.*
88

89 Chief Norton gave a brief overview of the lease program. Three Ford Interceptor Utility vehicles
90 would be leased through PNC, but in actuality, the CMPA would own the vehicles out right at
91 the end of the four years. The three vehicle purchase is possible with the exit of an officer. This
92 position will be frozen until next fiscal year with no effect of patrol staffing levels on the front
93 line. Out of the 14 patrol vehicles, three are completely inoperable. Also with fall and winter
94 approaching, Traffic units will not be on motorcycles, but in cars. There needs to be enough
95 vehicles for the officers on duty at any given time.

96
97 Councilmember Chu asked what the typical life span of a police vehicle is.

98
99 Chief Norton said about 120,000-130,000 miles with keeping in mind these are “hard miles” as
100 it is all city driving and a lot of idling making a 5-6 year life span of a vehicle a long time.

101
102 Councilmember Chu asked if this was a larger purchase than normal.

103
104 Chief Norton replied that with the merge of TCPA and SAPD, the vehicle fleet as a whole was a
105 young one. Unfortunately, these vehicles are becoming inoperable all at once. Chief Norton
106 plans to stagger purchasing vehicles over the next several years to replace the entire fleet.

107
108 Councilmember Condon expressed concern over patrol being short staffed.

109
110 Chief Norton assured that the communities will not notice the one frozen position.

111
112 Council Chair Furst wanted to know more information of the term ECOboost and our
113 environment conscious community.

114
115 Lieutenant Khalili explained that the Ford Explorer with ECOboost will have the same gas
116 mileage as a regular sedan. Also, these vehicles were chosen as the height range of our officers
117 are varied from less than five feet to almost seven feet tall. This vehicle will seat all of them
118 comfortably.

119
120 Legal Counsel Bertrand said that most of the agencies locally are switching to this vehicle as it is
121 easier on the officer’s back during the course of his or her shift.

122
123 ACTION: It was M/S/C (McInerney/Condon) to authorize the Central Marin Police Authority to
124 enter into a four (4) year lease agreement with, PNC, which carried by the following vote: 4-0
125 (Ayes: Chu, Condon, Furst, and McInerney; Noes: None).

126
127 **ADJOURNMENT**

128

129 The Council adjourned the meeting at 6:44 p.m. to the next regular meeting on November 1,
130 2016.

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132

133

134

135 _____
Zaneta Feleo, Authority Clerk

136 Central Marin Police Authority



City of Larkspur, CA

Detail Report Account Detail

Date Range: 09/01/2016 - 09/30/2016

Account		Name				Beginning Balance	Total Activity	Ending Balance
Fund: 105 - CENTRAL MARIN POLICE AUTHORITY								
<u>105-0040-001-012000</u>		CONTRACT SERVICES				45,540.85	14,659.02	60,199.87
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	2016-15596	903053	CMPA - Hosted Messaging Services AUG 2016	1125PD - Marin IT Inc.		630.10	46,170.95
09/01/2016	APPKT02736	78654576	903040	CMPA - Computer Lease 07/21 - 10/20 2016	2473PD - Dell Financial Services		3,764.10	49,935.05
09/01/2016	APPKT02736	9411826985	903063	CMPA - Shredding Services 08/04/2016	1663PD - Shred-It		76.76	50,011.81
09/19/2016	APPKT02777	422954	903102	CMPA - Janitorial Service & Supplies	1630PD - Meono Solis, Edgar		2,507.00	52,518.81
09/19/2016	APPKT02777	422955	903102	SAPD - Janitorial Service & Supplies	1630PD - Meono Solis, Edgar		900.00	53,418.81
09/27/2016	APPKT02796	0123030-IN	903128	CMPA - Non-Random Tests	1441PD - PREFERRED ALLIANCE, INC		84.00	53,502.81
09/27/2016	APPKT02796	1095 000 08/31/2016	903124	CMPA - 20MB Optical Ethernet AUG 2016	1324PD - Marin.Org		1,600.00	55,102.81
09/27/2016	APPKT02796	184547	903116	CMPA - Fingerprint Apps	1109PD - DEPARTMENT OF JUSTICE		32.00	55,134.81
09/27/2016	APPKT02796	2016-15658	903123	CMPA - Cabinet Colo 1/4 Cab SEP 2016	1125PD - Marin IT Inc.		337.50	55,472.31
09/27/2016	APPKT02796	2016-15678	903123	CMPA - Network Support 7/28 - 8/16	1125PD - Marin IT Inc.		4,462.88	59,935.19
09/27/2016	APPKT02796	5423	903114	CMPA - Pre-Employment Information Walsh, S.	1173PD - CIS Inc. / Consolidated Information ...		15.11	59,950.30
09/27/2016	APPKT02796	6137917	903126	CMPA - Payroller Week End 09/18/2016	2408PD - Nelson		174.25	60,124.55
09/27/2016	APPKT02796	9411980549	903130	SAPD - Shredding Services 08/16/2016	1663PD - Shred-It		75.32	60,199.87
<u>105-0040-001-012010</u>		Neighborhood Response Group				0.00	6,167.39	6,167.39
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	July 2016 #2	903049	CMPA - NRG Coordinator JUL 2016 Fees	4589PD - Joshua Szarek		2,212.50	2,212.50
09/01/2016	APPKT02736	July 2016 #2	903049	CMPA - NRG Coordinator JUL 2016 Expenses	4589PD - Joshua Szarek		448.81	2,661.31
09/12/2016	APPKT02763	AUG 2016 #3	903084	CMPA - NRG Coordinator AUG 2016	4589PD - Joshua Szarek		3,200.00	5,861.31
09/12/2016	APPKT02763	AUG 2016 #3	903084	CMPA - Reimburse Expenses AUG 2016	4589PD - Joshua Szarek		306.08	6,167.39
<u>105-0040-001-016000</u>		LEGAL SERVICES				0.00	12,826.07	12,826.07
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	6210	903059	CMPA - S. Selivanoff JUL 2016	1518PD - RGS / REGIONAL GOVERNMENT SE...		64.38	64.38
09/02/2016	APPKT02736	25347	903037	CMPA - Legal Services JUL 2016	1084PD - BERTRAND,FOX & ELLIOT		4,362.78	4,427.16
09/27/2016	APPKT02796	25461	903113	CMPA - Legal Expenses AUG 2016	1084PD - BERTRAND,FOX & ELLIOT		7,590.83	12,017.99
09/27/2016	APPKT02796	6290	903129	CMPA - HR Services AUG 2016	1518PD - RGS / REGIONAL GOVERNMENT SE...		808.08	12,826.07
<u>105-0040-002-026000</u>		OFFICE SUPPLIES				4,199.61	815.31	5,014.92
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	856621641001	903055	CMPA - Office Supplies	1154PD - Office Depot		242.55	4,442.16

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account		Name				Beginning Balance	Total Activity	Ending Balance
105-0040-002-026000		OFFICE SUPPLIES - Continued				4,199.61	815.31	5,014.92
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	857978858001	903055	SAPD - Office Supplies	1154PD - Office Depot		148.16	4,590.32
09/01/2016	APPKT02736	858157165001	903055	CMPA - Office Supplies	1154PD - Office Depot		213.07	4,803.39
09/01/2016	APPKT02736	858439405001	903055	CMPA - Office Supplies	1154PD - Office Depot		35.94	4,839.33
09/01/2016	APPKT02736	858439440001	903055	CMPA - Office Supplies	1154PD - Office Depot		19.59	4,858.92
09/19/2016	APPKT02777	79965077	903106	CMPA - Supplies	2140PD - Uline		156.00	5,014.92
105-0040-002-028000		MATERIALS & SUPPLIES				1,004.06	306.49	1,310.55
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	72685	903050	CMPA - Coffee	2383PD - Lappert's Ice Cream		10.00	1,014.06
09/19/2016	APPKT02777	4885 08/26/2016	903095	CMPA - Costco Purchases AUG 2016	1258PD - Capital One Commercial		296.49	1,310.55
105-0040-002-028007		MH&H COALITION GRANT				0.00	5,513.71	5,513.71
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	Expenses 08/10/2016	903046	CMPA - TCCHY Reimburse Expenses 08/10/2016	2168PD - Henn, Linda		66.95	66.95
09/01/2016	APPKT02736	JUL 2016	903046	CMPA - TCCHY PM JUL 2016	2168PD - Henn, Linda		1,700.00	1,766.95
09/27/2016	APPKT02796	AUG 2016	903118	CMPA - TCCHY PM AUG 2016	2168PD - Henn, Linda		1,650.00	3,416.95
09/27/2016	APPKT02796	Expenses 09/12/2016	903112	CMPA - Online Marketing Expenses	2491PD - Befounded		1,825.00	5,241.95
09/27/2016	APPKT02796	Expenses AUG 2016	903118	CMPA - TCCHY Expenses AUG 2016	2168PD - Henn, Linda		271.76	5,513.71
105-0040-003-030000		UTILITIES				22,250.65	238.61	22,489.26
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	7363578658-2 08/25/...	903057	CMPA - PG&E Charges 07/15 - 08/15	1031PD - PG&E / Pacific Gas & Electric		1,179.45	23,430.10
09/01/2016	APPKT02736	8155 30 004 0208407 ...	903039	CMPA - Cable Charges 08/22 - 09/21 2016	1013PD - COMCAST		138.77	23,568.87
09/30/2016	CLPKT00675	00009186		Miscellaneous Receipt CMPA PGE reimbursement Miscellaneous Receipt			-1,079.61	22,489.26
105-0040-004-040000		POSTAGE				91.42	0.35	91.77
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	08/31/2016	903056	CMPA - Postage 08/31/2016	1089PD - PETTY CASH - 40		0.35	91.77
105-0040-004-042000		CONFERENCE/TRAVEL/LODGING				55.23	603.41	658.64
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	08/31/2016	903056	CMPA - Meeting Exp 08/31/2016	1089PD - PETTY CASH - 40		127.59	182.82
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - National Night Out Supplies (safeway)	1424PD - US Bank Corporate Payment System...		59.85	242.67
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - National Night Out Astro Jumper	1424PD - US Bank Corporate Payment System...		149.00	391.67
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Pizza for Office Congress Detail	1424PD - US Bank Corporate Payment System...		73.34	465.01
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - National Night Out Supplies	1424PD - US Bank Corporate Payment System...		26.12	491.13
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - National Night Out Supplies	1424PD - US Bank Corporate Payment System...		18.51	509.64

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account		Name				Beginning Balance	Total Activity	Ending Balance
105-0040-004-042000		CONFERENCE/TRAVEL/LODGING - Continued				55.23	603.41	658.64
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - National Night Out Jumper	1424PD - US Bank Corporate Payment System...		149.00	658.64
105-0040-004-043000		AUTOMOBILE/PRIVATE				115.00	172.38	287.38
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	08/31/2016	903056	CMPA - Tolls 08/31/2016	1089PD - PETTY CASH - 40		5.00	120.00
09/12/2016	APPKT02763	Mileage JUL 2016	903086	CMPA - Mileage Reimbursement JUL 2016	1587PD - McDevitt/ Marie		52.38	172.38
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Fastrak	1424PD - US Bank Corporate Payment System...		115.00	287.38
105-0040-005-052000		BUILDING & STRUCTURES MAINT				0.00	138.99	138.99
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2016	APPKT02768	4774 Shirk - 08/22/2016	903089	SHIRK - Chemicals for Waterless Urnials	1424PD - US Bank Corporate Payment System...		138.99	138.99
105-0040-005-056000		EQUIPMENT REPAIRS				30,431.16	1,539.15	31,970.31
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	0E3479	903047	CMPA - F/C Qtrly Maintenance	4104PD - Inland Business Systems		22.89	30,454.05
09/01/2016	APPKT02736	605744	903068	CMPA - Printer/Copier Lease Payment AUG 2016	4106PD - Xerox Financial Services		1,516.26	31,970.31
105-0040-006-060000		GENERAL LIABILITY INS				112,481.00	-2,162.00	110,319.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/09/2016	GLPKT03958	JN01949		BCJPIA Refund			-2,162.00	110,319.00
105-0040-006-062000		WORKERS COMP INSURANCE				17,846.95	486.57	18,333.52
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	2017-125	903036	TCPA-Workers Comp Claims JUL 2016	1301PD - BAY CITIES JPIA		3,006.18	20,853.13
09/01/2016	APPKT02736	2017-125	903036	CMPA - General Liability Claims JUL 2016	1301PD - BAY CITIES JPIA		516.25	21,369.38
09/01/2016	APPKT02736	2017-125	903036	CMPA - Workers Comp Claims JUL 2016	1301PD - BAY CITIES JPIA		4,028.77	25,398.15
09/27/2016	APPKT02796	17401012	903115	CMPA - Employee Assistance OCT - DEC 2016	1443PD - CSAC Excess Insurance		486.57	25,884.72
09/30/2016	GLPKT04008	JN01966		Correct coding for insurance claims			-7,551.20	18,333.52
105-0040-006-064000		INSURANCE LIABILITY/WKR COMP CLAIMS				0.00	17,810.74	17,810.74
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/30/2016	GLPKT04008	JN01966		Correct coding for insurance claims			7,551.20	7,551.20
09/30/2016	GLPKT04008	JN01966		Correct coding for insurance claims			10,259.54	17,810.74
105-0040-007-070000		DUES/MEMBERSHIP/SUBSCRIPTION				110.25	106.60	216.85
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	30547935 08/19/2016	903052	CMPA - Marin IJ 1 YR 09/11/16 - 03/11/17	1660PD - MARIN INDEPENDENT JOURNAL		106.60	216.85
105-0040-007-072000		ADVERTISING				200.00	3,567.57	3,767.57
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	31554	903035	CMPA - Org Chart Dept Plaque	1749PD - Baxter's Frame Works and Badge Fr...		2,128.69	2,328.69

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account		Name			Beginning Balance	Total Activity	Ending Balance	
105-0040-007-072000		ADVERTISING - Continued			200.00	3,567.57	3,767.57	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	31571	903035	CMPA - Organizational Values Award Plaque	1749PD - Baxter's Frame Works and Badge Fr...		449.60	2,778.29
09/01/2016	APPKT02736	31599	903035	CMPA - Covers for Org Charts	1749PD - Baxter's Frame Works and Badge Fr...		540.00	3,318.29
09/27/2016	APPKT02796	836914	903111	CMPA - Laminated Photos for Org Chart	1749PD - Baxter's Frame Works and Badge Fr...		449.28	3,767.57
105-0040-008-087017		ABC GRANT			1,808.06	52.28	1,860.34	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Pizza ABC Grant	1424PD - US Bank Corporate Payment System...		52.28	1,860.34
105-0041-004-041000		TELEPHONE			5,746.63	4,601.74	10,348.37	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	9770556165	903066	CMPA - Wireless Charges 07/19-08/18	1689PD - Verizon Wireless		631.65	6,378.28
09/12/2016	APPKT02761	9391026585 - 8499047 -..	903078	SAPD - 415-454-5286-310 07/20-08/19	1830PD - AT&T (calnet)		43.26	6,421.54
09/12/2016	APPKT02761	9391026590 - 8499049 -..	903078	SAPD - 415-459-5074-226 07/20-08/19	1830PD - AT&T (calnet)		16.07	6,437.61
09/12/2016	APPKT02761	9391031635 - 8443425 -..	903078	SAPD - 234-344-6686-359 07/10-08/09	1830PD - AT&T (calnet)		118.79	6,556.40
09/12/2016	APPKT02761	9391035400 - 8443926 -..	903078	CMPA - 234-344-6277-151 07/10-08/09	1830PD - AT&T (calnet)		232.58	6,788.98
09/12/2016	APPKT02761	9391035401 - 8456270 -..	903078	CMPA - 415-924-8390-489 07/10-08/09	1830PD - AT&T (calnet)		129.04	6,918.02
09/12/2016	APPKT02761	9391035402 - 8411728 -..	903078	CMPA - 415-927-5000-508 07/02-08/01	1830PD - AT&T (calnet)		350.37	7,268.39
09/12/2016	APPKT02761	9391035403 - 8411731 -..	903078	CMPA - 415-927-5100-497 07/02-08/01	1830PD - AT&T (calnet)		176.63	7,445.02
09/12/2016	APPKT02761	9391035404 - 8456271 -..	903078	CMPA - 415-927-5796-011 07/13-08/12	1830PD - AT&T (calnet)		18.51	7,463.53
09/12/2016	APPKT02761	9391035405 - 8443943 -..	903078	CMPA - 415-945-1301-800 07/10-08/09	1830PD - AT&T (calnet)		89.41	7,552.94
09/12/2016	APPKT02761	9391035406 - 8409365 -..	903078	CMPA - C602224166777 07/01-07/31	1830PD - AT&T (calnet)		604.88	8,157.82
09/19/2016	APPKT02777	81812592-0	903104	CMPA - Telephone SEP 2016	1632PD - Telepacific 154270 CMPA		237.42	8,395.24
09/19/2016	APPKT02777	81875133-0	903103	SAPD - Telephone SEP 2016	1632PD - Telepacific 154270 CMPA		458.57	8,853.81
09/19/2016	APPKT02777	8443196 08/10/2016	903093	SAPD - 9391026591 / 415-459-7328-683 07/10-08/09	1830PD - AT&T (calnet)		36.14	8,889.95
09/19/2016	APPKT02777	9771294624	903107	CMPA - Wireless Charges 08/02 - 09/01 2016	1689PD - Verizon Wireless		1,458.42	10,348.37
105-0042-004-042000		CONFERENCE/TRAVEL/LODGING			4,051.73	8,576.36	12,628.09	
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	Firearms Instructor Cou...	903064	CMPA - Firearms Instructor Course 09/16/2016	4750PD - South Bay Regional Public Safety Tra...		450.00	4,501.73
09/01/2016	APPKT02736	Subsistence FIT 09/06-...	903045	CMPA - Subsistence Firearms Instructor 09/06-09/16	2106PD - Heaps, Joel		450.00	4,951.73
09/12/2016	APPKT02763	Leadership 09/22/2016	903081	CMPA - Subsistence LEADERSHIP SEP 2016	1715PD - Ford, Jenna McVeigh		100.00	5,051.73
09/12/2016	APPKT02763	Leadership SEP 2016	903087	CMPA - Subsistence LEADERSHIP SEP 2016	1205PD - Mejia, Michael		100.00	5,151.73
09/12/2016	APPKT02763	Leadership SEP 2016	903085	CMPA - Subsistence LEADERSHIP SEP 2016	1164PD - Kerr, Sean		100.00	5,251.73
09/12/2016	APPKT02763	Leadership SEP 2016	903082	CMPA - Subsistence LEADERSHIP SEP 2016	1724PD - French, Robert		100.00	5,351.73

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account		Name				Beginning Balance	Total Activity	Ending Balance
105-0042-004-042000		CONFERENCE/TRAVEL/LODGING - Continued				4,051.73	8,576.36	12,628.09
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/12/2016	APPKT02763	Rifle Observer SEP 2016	903083	CMPA - Subsistence Rifle/Sniper Observer 09/19-24	1513PD - Garretson, John		300.00	5,651.73
09/12/2016	APPKT02763	Rifle/Sniper Observer G...	903079	CMPA - Tuition Rifle/Sniper Observer Garretson	1398PD - ALAMEDA COUNTY SHERIFFS OFFICE		506.00	6,157.73
09/12/2016	APPKT02763	Rifle/Sniper Observer S...	903079	CMPA - Tuition Rifle/Sniper Observer Shaw	1398PD - ALAMEDA COUNTY SHERIFFS OFFICE		506.00	6,663.73
09/12/2016	APPKT02763	Rifle/Sniper SEP 2016	903088	CMPA - Subsistence Rifle/Sniper Observer SEP 2016	1512PD - Shaw, Anthony		300.00	6,963.73
09/14/2016	APPKT02768	4774 Shirk - 08/22/2016	903089	SHIRK - Hotel for Honor Guard San Diego PD Funeral	1424PD - US Bank Corporate Payment System...		381.34	7,345.07
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Meals for Training	1424PD - US Bank Corporate Payment System...		33.97	7,379.04
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Meals for Training	1424PD - US Bank Corporate Payment System...		39.48	7,418.52
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Meals for Training	1424PD - US Bank Corporate Payment System...		51.12	7,469.64
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Training Snacks	1424PD - US Bank Corporate Payment System...		297.64	7,767.28
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - National Night Out Supplies	1424PD - US Bank Corporate Payment System...		6.53	7,773.81
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Meals for Training	1424PD - US Bank Corporate Payment System...		17.10	7,790.91
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Meals for Training	1424PD - US Bank Corporate Payment System...		30.84	7,821.75
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - GAP Training	1424PD - US Bank Corporate Payment System...		673.14	8,494.89
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - CUSA Training	1424PD - US Bank Corporate Payment System...		840.00	9,334.89
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Lodging	1424PD - US Bank Corporate Payment System...		209.00	9,543.89
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Lodging	1424PD - US Bank Corporate Payment System...		209.00	9,752.89
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Lodging	1424PD - US Bank Corporate Payment System...		209.00	9,961.89
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Airfare Training	1424PD - US Bank Corporate Payment System...		186.96	10,148.85
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Lodging	1424PD - US Bank Corporate Payment System...		747.10	10,895.95
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - GAP Training	1424PD - US Bank Corporate Payment System...		673.14	11,569.09
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Lodging	1424PD - US Bank Corporate Payment System...		209.00	11,778.09
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Taser Cert	1424PD - US Bank Corporate Payment System...		390.00	12,168.09
09/27/2016	APPKT02796	Commuter Lunch Cell P...	903122	CMPA -Commuter Lunches Cell Phone Invest 9/27-9/30	1164PD - Kerr, Sean		60.00	12,228.09
09/27/2016	APPKT02796	Subsistence Asset Forfei..	903121	CMPA - Subsistence Asset Forfeiture 08/2- 04/2016	1164PD - Kerr, Sean		150.00	12,378.09
09/27/2016	APPKT02796	Subsistence IAFCI 08/29	903120	CMPA - Subsistence IAFCI 8/29 - 9/2 2016	1164PD - Kerr, Sean		250.00	12,628.09
105-0042-007-070000		DUES/MEMBERSHIP/SUBSCRIPTION				0.00	110.00	110.00
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - TLO Dues	1424PD - US Bank Corporate Payment System...		110.00	110.00
105-0044-001-012036		LAUNDRY				617.29	814.85	1,432.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Dry Cleaning	1424PD - US Bank Corporate Payment System...		814.85	1,432.14

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account		Name				Beginning Balance	Total Activity	Ending Balance
105-0044-002-021000		AUTOMOTIVE FUELS				4,960.35	6,064.95	11,025.30
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/19/2016	APPKT02777	48442804	903096	CMPA - Chevron Fuel Charges 08/18 - 09/17 2016	1377PD - CHEVRON AND TEXACO CARD SVCS.		762.07	5,722.42
09/19/2016	APPKT02777	48442804.	903096	CMPA - Chevron Fuel Charges 07/18 - 08/17 2016	1377PD - CHEVRON AND TEXACO CARD SVCS.		821.72	6,544.14
09/19/2016	APPKT02777	AUG 2016	903101	CMPA - Marin Gas Fuel Charges AUG 2016	1835PD - Marin Gas & Auto Services		4,481.16	11,025.30
105-0044-002-025000		SMALL TOOLS & EQUIPMENT				271.42	7,638.45	7,909.87
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	18961	903067	CMPA - LE4 Body Video Cam	4084PD - Viewu		340.43	611.85
09/01/2016	APPKT02736	Subsistence CAHN 09/1...	903054	CMPA - Subsistence CAHN 09/18 - 09/23 2016	2198PD - McKenna, Scott		250.00	861.85
09/01/2016	APPKT02736	Subsistence CAHN 09/1...	903065	CMPA - Susistence CAHN Training 09/18-09/23	2229PD - Suhrke, Ryan		250.00	1,111.85
09/12/2016	APPKT02763	8305	903080	CMPA - ATF Steel Day Boxes & Locks	4758PD - Armag Corporation		1,656.00	2,767.85
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - CRU Trailer Equipment	1424PD - US Bank Corporate Payment System...		150.69	2,918.54
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - CAHN Membership Dues	1424PD - US Bank Corporate Payment System...		205.00	3,123.54
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Medical Supplies LK FD	1424PD - US Bank Corporate Payment System...		978.60	4,102.14
09/14/2016	APPKT02768	6361 Khalili - 08/22/20...	903089	KHALILI - Laser Rangefinder	1424PD - US Bank Corporate Payment System...		169.99	4,272.13
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Lodging CAHN Conference	1424PD - US Bank Corporate Payment System...		1,869.90	6,142.03
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - CAHN Conference Registration	1424PD - US Bank Corporate Payment System...		855.00	6,997.03
09/19/2016	APPKT02777	79965077	903106	CMPA - Supplies	2140PD - Uline		504.36	7,501.39
09/27/2016	APPKT02796	79246	903110	CMPA - Nitrile Gloves	2169PD - Alpine-Pinnacle Inc.		408.48	7,909.87
105-0044-002-027000		UNIFORM & CLOTHING				1,155.62	2,286.77	3,442.39
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	005835171	903042	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		161.34	1,316.96
09/01/2016	APPKT02736	005897345	903042	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		30.10	1,347.06
09/06/2016	APPKT02736	152933	903062	CMPA - Uniform Supplies	1065PD - SANTA ROSA UNIFORM & EQUIP CO.		934.92	2,281.98
09/14/2016	APPKT02768	7621 / 4006 Mainaris - ...	903089	MAINARIS - Uniform/Combat Clothing	1424PD - US Bank Corporate Payment System...		219.96	2,501.94
09/27/2016	APPKT02796	005968450	903117	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		227.12	2,729.06
09/27/2016	APPKT02796	005968452	903117	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		150.38	2,879.44
09/27/2016	APPKT02796	005971326	903117	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		116.45	2,995.89
09/27/2016	APPKT02796	006020162	903117	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		199.31	3,195.20
09/27/2016	APPKT02796	006022397	903117	CMPA - Uniform Supplies	1606PD - Galls/Quartermaster		247.19	3,442.39
105-0044-002-028000		MATERIALS & SUPPLIES				1,458.33	274.01	1,732.34
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	08/31/2016	903056	CMPA - Patrol Misc 08/31/2016	1089PD - PETTY CASH - 40		54.89	1,513.22
09/27/2016	APPKT02796	SO-0077073	903119	CMPA - DryGas	1757PD - INTOXIMETERS		219.12	1,732.34

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account		Name				Beginning Balance	Total Activity	Ending Balance
105-0044-002-028001		AMMO,GASES&MEDICAL SUPPLIES				2,224.81	6,117.33	8,342.14
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/06/2016	APPKT02736	624146	903061	CMPA - Hand Guns	1100PD - SAN DIEGO POLICE EQUIPMENT CO.		6,117.33	8,342.14
105-0044-004-042000		CONFERENCE/TRAVEL/LODGING				0.00	290.71	290.71
09/01/2016	APPKT02736	Subsistence Cahn 09/18...	903041	CMPA - Subsistence Cahn 09/18 - 09/23 2016	1456PD - Duenas, Alberto		250.00	250.00
09/14/2016	APPKT02768	4774 Shirk - 08/22/2016	903089	SHIRK - Meal for Late Investigations	1424PD - US Bank Corporate Payment System...		40.71	290.71
105-0044-005-053000		AUTOMOTIVE EQUIPMENT REPAIRS				4,300.54	3,212.00	7,512.54
09/19/2016	APPKT02777	51486	903098	CMPA - Labor - P10 LIC# 1320983 11 Dodge	1214PD - D & K Auto Services		185.00	4,485.54
09/19/2016	APPKT02777	51599	903098	CMPA - P2 LIC# 1329547 09 Dodge Chgr Repairs	1214PD - D & K Auto Services		120.00	4,605.54
09/19/2016	APPKT02777	51615	903098	CMPA - Labor - P1 LIC# 1348752 09 Chevy	1214PD - D & K Auto Services		588.00	5,193.54
09/19/2016	APPKT02777	51625	903098	CMPA - Labor P5 LIC# 1329548 09 Dodge Chgr	1214PD - D & K Auto Services		120.00	5,313.54
09/19/2016	APPKT02777	51629	903098	CMPA - Labor - P7 LIC# 1320980 11 Dodge Chgr	1214PD - D & K Auto Services		45.00	5,358.54
09/19/2016	APPKT02777	51641	903098	CMPA - Labor - P13 LIC# 1339195 09 Dodge Chgr	1214PD - D & K Auto Services		84.00	5,442.54
09/19/2016	APPKT02777	51666	903098	CMPA - Labor - P4 LIC# 1320981 11 Dodge Chg	1214PD - D & K Auto Services		120.00	5,562.54
09/19/2016	APPKT02777	51733	903098	CMPA - Labor - P17 LIC# 1335647 09 Ford Escape	1214PD - D & K Auto Services		45.00	5,607.54
09/19/2016	APPKT02777	51749	903098	CMPA - Labor - P6 LIC# 1320982 11 Dodge Chgr	1214PD - D & K Auto Services		315.00	5,922.54
09/19/2016	APPKT02777	51751	903098	CMPA - Labor - P9 LIC# 1454320 15 Ford Intercpt	1214PD - D & K Auto Services		45.00	5,967.54
09/19/2016	APPKT02777	51752	903098	CMPA - Labor - P8 LIC# 1383385 13 Dodge Chgr	1214PD - D & K Auto Services		45.00	6,012.54
09/19/2016	APPKT02777	6022039	903094	CMPA - 09 BMW R1200 RT Repairs Labor	4493PD - BMW of San Francisco		1,500.00	7,512.54
105-0044-005-053001		TIRES & PETROLEUM PRODUCTS				1,391.30	459.62	1,850.92
09/19/2016	APPKT02777	51486	903098	CMPA - Tire and Petroleum Products	1214PD - D & K Auto Services		87.42	1,478.72
09/19/2016	APPKT02777	51629	903098	CMPA - Tire and Petroleum Products	1214PD - D & K Auto Services		87.42	1,566.14
09/19/2016	APPKT02777	51733	903098	CMPA - Tire and Petroleum Products	1214PD - D & K Auto Services		40.50	1,606.64
09/19/2016	APPKT02777	51749	903098	CMPA - Tire and Petroleum Products	1214PD - D & K Auto Services		87.42	1,694.06
09/19/2016	APPKT02777	51751	903098	CMPA - Tire and Petroleum Products	1214PD - D & K Auto Services		69.44	1,763.50
09/19/2016	APPKT02777	51752	903098	CMPA - Tire and Petroleum Products	1214PD - D & K Auto Services		87.42	1,850.92

Detail Report

Date Range: 09/01/2016 - 09/30/2016

Account						Beginning Balance	Total Activity	Ending Balance
105-0044-005-053002 MOTOR VEHICLE REPLACE PARTS						5,790.69	4,607.34	10,398.03
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/19/2016	APPKT02777	51486	903098	CMPA - Parts - P10 LIC# 1320983 11 Dodge	1214PD - D & K Auto Services		251.79	6,042.48
09/19/2016	APPKT02777	51615	903098	CMPA - Parts - P1 LIC# 1348752 09 Chevy	1214PD - D & K Auto Services		410.27	6,452.75
09/19/2016	APPKT02777	51620	903098	CMPA - Parts - P11 LIC# 1454321 15 Ford	1214PD - D & K Auto Services		341.31	6,794.06
09/19/2016	APPKT02777	51625	903098	CMPA - Parts P5 LIC# 1329548 09 Dodge	1214PD - D & K Auto Services		173.49	6,967.55
09/19/2016	APPKT02777	51629	903098	CMPA - Parts - P7 LIC# 1320980 11 Dodge	1214PD - D & K Auto Services		130.94	7,098.49
09/19/2016	APPKT02777	51641	903098	CMPA - Parts - P13 LIC# 1339195 09 Dodge	1214PD - D & K Auto Services		180.82	7,279.31
09/19/2016	APPKT02777	51666	903098	CMPA - Parts - P4 LIC# 1320981 11 Dodge	1214PD - D & K Auto Services		96.14	7,375.45
09/19/2016	APPKT02777	51733	903098	CMPA - Parts - P17 LIC# 1335647 09 Ford	1214PD - D & K Auto Services		13.65	7,389.10
09/19/2016	APPKT02777	51749	903098	CMPA - Parts - P6 LIC# 1320982 11 Dodge	1214PD - D & K Auto Services		223.64	7,612.74
09/19/2016	APPKT02777	51751	903098	CMPA - Parts - P9 LIC# 1454320 15 Ford	1214PD - D & K Auto Services		16.25	7,628.99
09/19/2016	APPKT02777	51752	903098	CMPA - Parts - P8 LIC# 1383385 13 Dodge	1214PD - D & K Auto Services		96.60	7,725.59
09/19/2016	APPKT02777	6022039	903094	CMPA - 09 BMW R1200 RT Repairs Parts	4493PD - BMW of San Francisco		2,672.44	10,398.03
105-0044-005-056000 EQUIPMENT REPAIRS						180.00	571.71	751.71
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/01/2016	APPKT02736	165917	903051	CMPA - Radio Shop Services JUL 2016	1080PD - Marin County Tax Collector		103.65	283.65
09/01/2016	APPKT02736	308-360327	903034	CMPA - 6V/12V Gen Charger	1886PD - Batteries Plus		60.03	343.68
09/01/2016	APPKT02736	540830	903048	CMPA - DryGas	1757PD - INTOXIMETERS		219.12	562.80
09/01/2016	APPKT02736	RS-9352	903058	CMPA - Lidar Service/Repair	1718PD - Radar Shop, The		188.91	751.71
105-0044-008-087009 VEHICLE REPLACEMENT						1,628.00	25,534.25	27,162.25
Post Date	Packet Number	Source Transaction	Pmt Number	Description	Vendor	Project Account	Amount	Running Balance
09/27/2016	APPKT02796	183840000 09/06/2016	903127	CMPA - Ford Lease Payment 3 Vehicles SEP 2016	2575PD - PNC Equipment Finance, LLC		25,534.25	27,162.25
Total Fund: 105 - CENTRAL MARIN POLICE AUTHORITY:						Beginning Balance: 269,910.95	Total Activity: 134,002.73	Ending Balance: 403,913.68
Grand Totals:						Beginning Balance: 269,910.95	Total Activity: 134,002.73	Ending Balance: 403,913.68

Fund Summary

Fund	Beginning Balance	Total Activity	Ending Balance
105 - CENTRAL MARIN POLICE AUTHORITY	269,910.95	134,002.73	403,913.68
Grand Total:	269,910.95	134,002.73	403,913.68

**CENTRAL MARIN POLICE AUTHORITY
RESOLUTION NO. 2016/18**

**A RESOLUTION OF THE CENTRAL MARIN POLICE COUNCIL
OF THE CENTRAL MARIN POLICE AUTHORITY
APPROVING AND AUTHORIZING CAPTAIN
HAMID KHALILI TO ACT AS AN ALTERNATE BOARD REPRESENTATIVE
TO THE BAY CITIES JOINT POWERS INSURANCE AUTHORITY**

WHEREAS, the Bay Cities Joint Powers Insurance Authority (BCJPIA) was formed to provide risk-sharing programs to its public entity members as well as other ancillary coverages and services, and

WHEREAS, Captain Jim Shirk has represented the Central Marin Police Authority as an alternate representative on the governing Board of Directors of BCJPIA, and

WHEREAS, Effective December 30, 2016, Captain Jim Shirk will retire and will no longer participate as an alternate board member representing the Central Marin Police Authority on the BCJPIA Board of Directors, and

NOW, THEREFORE, BE IT RESOLVED, by the Central Marin Police Council as follows:

Effective January 1, 2017, Captain Hamid Khalili shall represent the Central Marin Police Authority in the capacity of an alternate board representative on the Bay Cities Joint Powers Insurance Authority Board of Directors.

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ATTEST:

Zaneta Feleo, Authority Clerk
Central Marin Police Authority

Diane Furst, Council Chair
Central Marin Police Authority



Central Marin Police Authority
Staff Report

TO: Central Marin Police Council

FROM: Michael A. Norton, Interim Chief of Police

DATE: November 2, 2016

RE: **GRANT OPPORTUNITIES FOR COMMUNITY AND PARENT EDUCATION WITH REGARDS TO YOUTHS**

ACTION REQUESTED

At the September 1, 2016 Police Council meeting Councilmember John Wright requested staff research grant opportunities for community and parent education as they relate to youths.

FISCAL IMPACT

Possible State and Federal funds for the Authority to educate and enforce various youth crimes, if one or more grants are awarded.

BACKGROUND

In 2016, the Authority was awarded a grant from the California Department of Alcoholic Beverage Control. This grant was awarded in part to:

- Conduct decoy operations and shoulder tap operations to deter youth access to alcohol;
- Conduct party patrol operations where underage drinkers are cited and social host ordinances are enforced;
- Conduct trapdoor operations where undercover officers stand with bouncers at local bars and assist with carding patrons; and
- Conduct operations where law enforcement works with liquor store owners, by standing behind counters and identifying minor patrons attempting to purchase alcohol.

This grant still has eight months left and has funds in its account.

Corporal Jenna McVeigh is the Authority's grant writing specialist and she was tasked with locating upcoming grants which may fit the criteria of community and parent education as they relate to youths.



Central Marin Police Authority

Staff Report

Corporal McVeigh located an Office of Traffic Safety grant which is accepting applications from law enforcement agencies after December 1, 2016. This grant would possibly fund the following two programs:

- Youth to Youth: Ensuring More Futures – Friday Night Live
 - This grant focused on youth designed and driven campaigns, with a focus on engaging peers, parents, and the larger community, on reducing underage drinking and traffic safety issues in 32 different communities across California. Projects ranged from local policy, to social norms campaigns, merchant education, parent presentations, and a variety of other efforts aimed at reducing traffic fatalities. Students also hosted a wide range of activities on their campuses to ensure that the campaign efforts had a constant presence at their schools/communities. All sites conducted Roadwatch surveys a statewide assessment of driver behaviors. They used this activity to launch their larger, yearlong campaigns. Included with the Roadwatch opportunity was a California Common Core math curriculum lesson that was designed to be utilized in classrooms as a process for helping a larger audience understand the data and its implications in their lives. Another important aspect of the project is the Youth Traffic Safety Summit. Youth and adult participants attended two days of traffic safety education and support to create yearlong campaigns for their individual communities. This year, over 730 participants, representing 32 counties came together to make plans to improve traffic safety in their communities in the upcoming year.
- Teen Choices
 - The CHP publicized the Every 15 Minutes (E15M) program, Sober Graduation events, and informational presentations to high schools, community based organizations, local law enforcement, fire departments, and/or health departments in California. CHP uniformed staff facilitated 154 E15M programs impacting 128,192 students, and 234 various educational programs impacting 20,720 persons. In addition, educational materials were distributed statewide emphasizing the consequences of drinking and driving.

Corporal McVeigh also located two grants that the Ross Valley Healthy Community Collaborative and/or the Twin Cities Coalition for Healthy Youth may want to apply for:

- Drug-Free Communities Support Program: Applications are available in January and will be due in March
 - Link to website for grant: <https://www.whitehouse.gov/ondcp/Drug-Free-Communities-Support-Program>
 - Program Overview



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- The Drug-Free Communities Support Program (DFC) is a Federal grant program that provides funding to community-based coalitions that organize to prevent youth substance use. Since the passage of the DFC Act in 1997, the DFC Program has funded more than 2,000 coalitions and currently mobilizes nearly 9,000 community volunteers across the country. The philosophy behind the DFC Program is that local drug problems require local solutions. With a small Federal investment, the DFC Program doubles the amount of funding through the DFC Program's match requirement, to address youth substance use. Recent evaluation data indicate that where DFC dollars are invested, youth substance use is lower. Over the life of the DFC Program, youth living in DFC communities have experienced reductions in alcohol, tobacco, and marijuana use.
- Grant Cycle and Timeline
 - The DFC program operates on the same timeline each year. ONDCP and SAMHSA post a Request for Applications (RFA) each year in January. Applications are due 60 days after the RFA posting date (March). During the open season, the RFA can be found at Grants.gov, SAMHSA.gov.
- SAMHSA (Substance Abuse and Mental Health Services Administration): STOP Act Grants
 - The FY 2017 STOP Act grant has not yet been posted, but will likely become available at the end of FY 2016 or the beginning of FY 2017
 - (The below information is that which was provided for the FY 2016 grant funding opportunity.)
 - The Substance Abuse and Mental Health Services Administration (SAMHSA) is accepting applications for up to a total of \$15.9 million during the next four years for STOP Act grants designed to prevent alcohol use among underage youth in communities across the nation.
 - The STOP Act program was created to strengthen collaboration among the federal, state, local and tribal governments and communities to more effectively reduce alcohol use among youth. This mission includes disseminating timely information to communities about state-of-the-art practices and initiatives that are proven to be effective in preventing and reducing alcohol use among youth. The STOP Act program enhances effective local community initiatives for preventing and reducing alcohol use among youth.
 - SAMHSA plans to fund up to 80 grantees up to \$50,000 annually in individual grants for up to a four-year period. Actual amounts may vary, depending on the availability of funds.
 - Who is Eligible: Domestic public and private nonprofit entities that are current or former Drug Free Communities Support Program (DFC) recipients and past STOP



Central Marin Police Authority

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Act recipients. See Section III-1 of the funding opportunity announcement for complete eligibility information.

- How to Apply: Visit both www.grants.gov and the SAMHSA website samhsa.gov/grants/applying to download the required documents you will need to apply for this SAMHSA grant.
- Applications are typically due May 10.

STAFF RECOMMENDATION

Provide staff with direction and feedback as necessary.

Respectfully submitted,

Michael A. Norton
Interim Chief of Police



Central Marin Police Authority

Staff Report

TO: Central Marin Police Council

FROM: Management Committee

DATE: November 3, 2016

RE: **ESTABLISHING DATES AND TIMES OF THE CENTRAL MARIN POLICE COUNCIL**

ACTION REQUESTED

That Council hear the staff report, take comment, and adopt Resolution No. 2016/19.

DISCUSSION

At the direction of the Police Council and the Management Committee, the Regular meeting schedule and time for the Central Marin Police Council will be established as four Regular meetings per year. The meetings will be held on the first Thursday in February, the first Thursday in May, the first Thursday in August, and the first Thursday in November at 6:00 p.m. In accordance with the Brown Act, these Regular meetings are noticed to the public 72 hours prior to the start time.

STAFF RECOMMENDATION

That Council adopts Resolution No. 2016/19 to establish scheduled Regular meetings of the Central Marin Police Council for 2017.

Respectfully submitted,

Todd Cusimano
Management Committee

Daniel Schwarz
Management Committee

Debbie Stutsman
Management Committee

Attachments:
Resolution No. 2016/19

**CENTRAL MARIN POLICE AUTHORITY
RESOLUTION NO. 2016/19**

**A RESOLUTION OF THE CENTRAL MARIN POLICE COUNCIL
OF THE CENTRAL MARIN POLICE AUTHORITY
ESTABLISHING DATES AND TIMES FOR REGULAR MEETINGS OF THE
CENTRAL MARIN POLICE COUNCIL FOR 2017**

WHEREAS, the Central Marin Police Authority wishes to set regular meetings and start times for the year 2017 as follows: the first Thursday in February, the first Thursday in May, the first Thursday in August, and the first Thursday in November at 6 p.m. These regular meetings will be located in the community room of the Central Marin Police Authority's main station located at 250 Doherty Dr. in Larkspur. Police Council meeting agendas will be posted on the Authority's website and will be noticed by 72 hours before start time according to the Brown act; and

NOW, THEREFORE, BE IT RESOLVED, that the Central Marin Police Council approves of the regular meeting schedule for the year 2017.

IT IS HEREBY CERTIFIED, that the foregoing resolution was duly introduced and adopted at a regular meeting of the Central Marin Police Authority Council on the 3rd day of November, 2016 by the following vote, to wit:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:
ATTEST:

Zaneta Feleo, Authority Clerk
Central Marin Police Authority

Diane Furst, Council Chair
Central Marin Police Authority



Central Marin Police Authority

Staff Report

TO: Central Marin Police Council

FROM: Michael Norton, Interim Chief of Police

DATE: November 3, 2016

RE: **AUTHORIZATION FOR THE CENTRAL MARIN POLICE AUTHORITY MANAGEMENT COMMITTEE TO ENTER INTO INDEPENDENT CONTRACTOR AGREEMENT FOR FACILITY MANAGER SERVICES**

ACTION REQUESTED

That Council hear the staff report, take comment, and adopt Resolution No. 2016/20, granting authority to the Central Marin Police Authority Management Committee to enter into contract with a part-time Facility Manager.

REFERENCE

FY 2016-17 Central Marin Police Headquarters Facility Budget

FISCAL IMPACT

If approved, annual costs may be up to \$11,000 per year. This cost is based on an hourly rate of \$35 per hour and an estimated 4-6 hours per week. The FY 2016-17 Central Marin Police Headquarters Facility Budget allocates up to \$20,000 for the Facility Manager.

SUMMARY AND BACKGROUND

In January 2013, the Central Marin Police Authority moved into its new facility at 250 Doherty Drive in Larkspur, California. This state of the art modern facility required a higher level of management than the police were used to and able to perform. After attempting to handle this job with in-house personnel, a decision was made to hire a part-time Facility Manager.

The Facility Manager works an average of 4-6 hours per week and handles routine maintenance, special projects, and emergency repairs. Over the last twelve months the Facility



Central Marin Police Authority

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Manager has overseen the repair of two major water main breaks in the parking lot, the remodel of the women's locker room, and various other repairs. The Facility Manager also must routinely oversee the maintenance, service and certification of the HVAC system, water filtration system, landscape maintenance, generator, elevator, fire alarms, security system, photovoltaic system, methane detection system, and creek bank restoration monitoring.

In August 2016, our Facility Manager, Kevin Scott, left to pursue other employment. Since August 2016, we attempted to manage the facility with in-house personnel, but this approach has proven to be costly and inefficient. In the interim, we have unsuccessfully contacted three professional facility management companies in an effort to hire a part-time facility manager. We have also unsuccessfully attempted to contract with the Public Works Departments of Larkspur and Corte Madera in an effort to fulfill the role.

Recently, we did locate a short-to-long-term solution with a former Twin Cities Police employee, Michael Morarity. Mr. Morarity is a former Twin Cities Police Officer who recently retired from the Sonoma County Sheriff's Department. He is smart and trustworthy, and has some background in construction. We believe he would be a good fit as our Facility Manager and would be able to adequately handle the needed tasks.

Under the direction of the Police Council, the Authority is looking to enter into contract with Mr. Morarity as a part-time Facility Manager. Attached is the agreement for Facility Management Services. It includes the Facility Manager's duties, hourly rate, and term of the agreement. Based on his experience and expertise, we paid our previous Facility Manager \$50 per hour. We believe a fair rate for Mr. Morarity's services would be \$35 per hour. The professional facility management companies quoted us rates of about \$130 to \$150 per hour for their services.

STAFF RECOMMENDATION

Staff recommends Council adopt Resolution 2016/20.

Respectfully submitted,

Michael A. Norton
Interim Chief of Police



Central Marin Police Authority



Staff Report

Attachments:

1. FY 2016-17 Central Marin Police Headquarters Facility Budget
2. Agreement for Facility Manager Services
3. Resolution 2016/20

CENTRAL MARIN POLICE HEADQUARTERS

FISCAL YEAR 2016-2017 FACILITY BUDGET

BUDGET ITEM	2015-2016 FISCAL YEAR BUDGET	PROPOSED 2016-2017 FISCAL YEAR BUDGET	NOTES
OPERATIONAL:			
Filters			
	Fan Coil Unit Filters	Included in HVAC Contract	Included in HVAC Contract
	Water Filter Cartridges	\$600.00	\$600.00
Lamps			
	Interior	\$100.00	\$100.00
	Exterior	\$100.00	\$100.00
MAINTENANCE:			
Landscape Maintenance			
	Weeding, Fertilizing, etc.	\$18,000.00	\$5,500.00
Generator Service			
	Fuel / Additives	\$0.00	\$0.00
	Inspection / Load Test	\$500.00	\$1,000.00
HVAC Semi-Annual Service		\$2,550.00	\$2,550.00
Elevator Service		\$3,225.00	\$3,225.00
Fire Alarm Test / Inspection		\$480.00	\$480.00
Fire Alarm Service		\$500.00	\$500.00
Fire Extinguisher Service		\$126.00	\$126.00
Security System Software Upgrades		\$3,252.00	\$3,252.00
Security System Service		\$2,000.00	\$2,000.00

Laboratory Fume Hood Test	Annual Certification	\$196.60	\$196.60	
Photovoltaic System	Cleaning	\$425.00	\$425.00	
Roof Cleaning		\$0.00	\$0.00	Not required for FY 2016-2017
Building Exterior Cleaning		\$0.00	\$0.00	Not required for FY 2016-2017
Powerwash Exterior Concrete		\$0.00	\$0.00	Not required for FY 2016-2017
Miscellaneous Maintenance Materials		\$1,000.00	\$1,000.00	
Miscellaneous Maintenance Labor (See Invoices Tab)		\$2,000.00	\$2,000.00	
O&M Computer Software		\$2,400.00	\$2,400.00	
Facility Manager		\$42,000.00	\$20,000.00	
Building IT for 9-1-1 Emergency Response		\$0.00	\$35,000.00	
Miscellaneous Emergency Repairs		\$5,000.00	\$5,000.00	
REGULATORY AGENCIES:				
Methane Detection System				
	Monitoring	\$2,720.00	\$200.00	Calibration gas / equipment
	Service	\$500.00	\$500.00	
Backflow Preventers Testing		\$200.00	\$200.00	
Creek Bank Restoration Monitoring		\$8,710.00	\$8,710.00	Annual Expense through 2017
Marin Env. Health Inspection Fees		\$1,384.00	\$1,384.00	
Marin County Fuel Tank Permit		\$310.00	\$310.00	
BAAQMD Generator Permit		\$390.00	\$390.00	
OPERATIONAL AND MAINTENANCE TOTAL:		\$98,668.60	\$97,148.60	

BUILDING REPLACEMENT/IMPROVEMENT PROJECTS				
Water Heater Supply Line Leak Repair			\$1,000.00	
Men's Locker Room HVAC Repair			\$3,000.00	
Generator Automatic Transfer Switch Control Panel Replacement			\$3,200.00	
Women's Locker Room Upgrade (Remaining Costs)			\$8,000.00	
Install Carpet in Interview Room			\$500.00	
BUILDING PROJECTS TOTAL:			\$15,700.00	
RESERVE FUND				
Building Facility Reserve Fund			\$37,151.40	
TOTAL:		\$98,668.60	\$150,000.00	



Central Marin Police Authority

INDEPENDENT CONTRACTOR AGREEMENT FOR FACILITY MANAGEMENT SERVICES

This agreement is entered into by and between the Central Marin Police Authority (hereinafter "POLICE AUTHORITY") and Michael Morarity – a contracted Facility Manager (hereinafter "FM").

RECITALS

WHEREAS, POLICE AUTHORITY and FM each desire to enter into an Independent Contractor Agreement whereby FM will perform Facility Management Services for the POLICE AUTHORITY.

NOW, THEREFORE, BE IT RESOLVED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. FM shall provide facility management services to the Central Marin Police Authority, as assigned by the Chief of Police or his designee on an hourly basis. These services shall be performed in a satisfactory and proper manner, in accordance with the direction provided by the Chief of Police or his designee. The scope of services shall include but not be limited to:
 - a) Conduct regular inspection and maintenance of police facility
 - b) Perform periodic testing of essential equipment
 - c) Ensure equipment certifications remain current
 - d) Coordinate repairs with independent contractors
2. POLICE AUTHORITY agrees to pay FM on an hourly basis at the rate of thirty-five (\$35) dollars per hour.
3. FM shall render an itemized invoice to POLICE AUTHORITY every four (4) weeks for services performed during the prior four-week period which shall be paid upon its approval by POLICE AUTHORITY.
4. No personal use of POLICE AUTHORITY vehicles, equipment, supplies or services is allowed and FM shall comply with all POLICE AUTHORITY policies regarding use of POLICE AUTHORITY resources.
5. FM will not be considered to be an employee of the POLICE AUTHORITY, for any purpose whatsoever. It is specifically understood and agreed that in the making and performance of this contract, FM is an independent contractor and is not and shall not be an employee, agent, or servant of the POLICE AUTHORITY.



Central Marin Police Authority

6. FM shall have no power to bind or commit POLICE AUTHORITY to any decision or course of action, and shall not represent to any person or business that he has such power. FM is responsible for compliance with social security and income tax withholding, and all other regulations governing such matters.
7. The term of this agreement shall begin on November 4, 2016 and shall continue until one or both parties agree to terminate the agreement. This Agreement may be terminated at any time by giving written notice to the other party of that party's intention to terminate. This Agreement shall be terminated two (2) days from after the date of delivery or mailing notice, unless the notice specifies otherwise.
8. Except as otherwise stated herein, any and all obligations of POLICE AUTHORITY and FM are fully set forth and described in this Agreement. Any changes in this Agreement, including any increase or decrease in the amount of compensation, shall be mutually agreed upon by and between POLICE AUTHORITY and FM and shall be set forth in written amendments to the Agreement.
9. FM, at his own cost and expense, shall maintain automobile liability insurance for the term of this Agreement in an amount not less than FIVE HUNDRED THOUSAND DOLLARS (\$500,000.00) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.
10. FM shall, to the fullest extent allowed by law, with respect to all services performed in connection with this Agreement, defend with counsel acceptable to the POLICE AUTHORITY, indemnify, and hold the POLICE AUTHORITY, its officers, employees, agents, and volunteers, harmless from and against any and all claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of FM, ("Claims"). FM will bear all losses, costs, damages, expense and liability of every kind, nature and description that arise out of, pertain to, or relate to such Claims, whether directly or indirectly ("Liability"). Such obligations to defend, hold harmless and indemnify the POLICE AUTHORITY shall not apply to the extent that such Liability is caused by the sole negligence, active negligence, or willful misconduct of the POLICE AUTHORITY.

With respect to third party claims against FM arising out of his services performed under this agreement, FM waives any and all rights of any type of express or implied indemnity against the



Central Marin Police Authority

Authority and/or its employees. However, notwithstanding the foregoing, in accordance with California Civil Code Section 1668, nothing in this Agreement shall be construed to exempt the POLICE AUTHORITY from its own fraud, willful injury to the person or property of another, or violation of law.

11. In the event any provisions of this agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provisions, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
12. This agreement constitutes the entire agreement between the parties and there are no conditions, agreements or representations between the parties except as expressed in said document. It is not the intent of the parties to this agreement to form a partnership or joint venture.
13. Preparation and negotiation of this Agreement has been a joint effort of the parties and neither the Agreement nor any of its provisions shall be construed against either of the parties as the drafting party or otherwise

14. Written communications and invoices under this Agreement shall be addressed as follows:

If to POLICE AUTHORITY:	Michael A. Norton, Chief of Police
	Central Marin Police Authority
	250 Doherty Drive
	Larkspur, CA 94939

If to FM:	Michael Morarity
	1033 Via Elisabetta Court
	Petaluma, CA 94954

15. This Agreement shall be deemed to have been executed and entered into the City of Larkspur, County of Marin, State of California.



Central Marin Police Authority

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed on the date set opposite their respective names.

CENTRAL MARIN POLICE AUTHORITY

FACILITY'S MANAGER

By: _____

Todd Cusimano
Central Marin Police Authority
Management Committee

Date

Michael Morarity

Date

**CENTRAL MARIN POLICE AUTHORITY
RESOLUTION NO. 2016/20**

**A RESOLUTION OF THE CENTRAL MARIN POLICE COUNCIL
AUTHORIZING THE MANAGEMENT COMMITTEE TO EXECUTE INDEPENDENT
CONTRACTOR AGREEMENT FOR A FACILITY MANAGER**

WHEREAS, the Police Council has adopted a budget that authorizes money for a part-time Facility Manager for the Authority;

WHEREAS, the Police Council would like to authorize the Management Committee to enter into an independent contractor agreement for a part-time Facility Manager for the Authority;

WHEREAS, the Facility Manager would assist the Authority with its maintenance of the police facility located at 250 Doherty Drive in Larkspur, California on an as-needed basis as determined by the Police Chief and the CMPA Management Committee;

WHEREAS, the Police Council and Management Committee desire to pay a competitive hourly rate for the Facility Manager;

WHEREAS, the Police Council recognizes that to attract a competent Facility Manager, the Management Committee would be required to pay a contractual rate of approximately \$35 per hour;

BE IT RESOLVED that the Police Council authorizes the Management Committee, at the time of recruitment for a Facility Manager position authorized by the budget, to enter into an independent contractor agreement with a competent Facility Manager at the rate of thirty-five dollars (\$35) per hour.

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS: McInerney, Wright

ATTEST:

Zaneta Feleo, Authority Clerk
Central Marin Police Authority

Diane Furst, Council Chair
Central Marin Police Authority